

**FIRST ADDENDUM TO REQUEST FOR PROPOSALS
FOR NEPA AND PERMITTING SUPPORT SERVICES**

CLEAN WATER SERVICES

ISSUED: DECEMBER 31, 2018

Clean Water Services' (District's) Request for Proposals for NEPA and Permitting Support Services dated December 17, 2018 (RFP) is hereby amended as follows:

1. Schedule. Add the following to Item 4 of the PROPOSAL INSTRUCTIONS of the RFP (Page 3 of the RFP) immediately after the second sentence in the first paragraph.

“Fonts associated with figures may be less than 12-point. The schedule may be presented on an 11x17 page and will be counted as a single page.”

2. Resumes. Add “key” to the first sentence of Item 4, Section 2.c of the PROPOSAL INSTRUCTIONS of the RFP (Page 4 of the RFP) immediately after both instances of the word “each”.

3. Resumes. Replace “be dated” in the second sentence of Item 4, Section 2.c of the PROPOSAL INSTRUCTIONS of the RFP (Page 4 of the RFP) with “include project dates”.

4. Selection Procedure. Add the following to Item 1 at the end of the EVALUATION OF PROPOSALS section of the RFP (Page 5 of the RFP):

“The highest ranked proposer will be eligible for the award of the Contract and will enter into Contract negotiations with District.

Alternatively, if District determines that it is in the best interest of District to hold interviews, they will be scheduled. The Proposers with the highest proposal scores may be invited to an interview with the selection committee (Short List). District reserves the right to determine the number of proposers invited to interview. District will notify all proposers of the following: a) the Short List proposers invited to interview, b) the criteria used to evaluate the interview, and c) the criteria used to make the final determination of the highest ranked proposer. No additions, deletions or substitutions may be made to proposals during the interviews.”

5. Special Terms and Conditions. Replace blank spaces “____” in the first and second sentences of Section IV of EXHIBIT A–SCOPE OF WORK AND SPECIAL TERMS AND CONDITIONS of the RFP with “Project Manager/Task Lead”.

District held a voluntary pre-proposal meeting on December 21, 2018. Please see the attached meeting notes for additional information, attendee questions and District responses, and an attendance list.

Except as modified in this Addendum, the RFP will remain in effect as originally written.